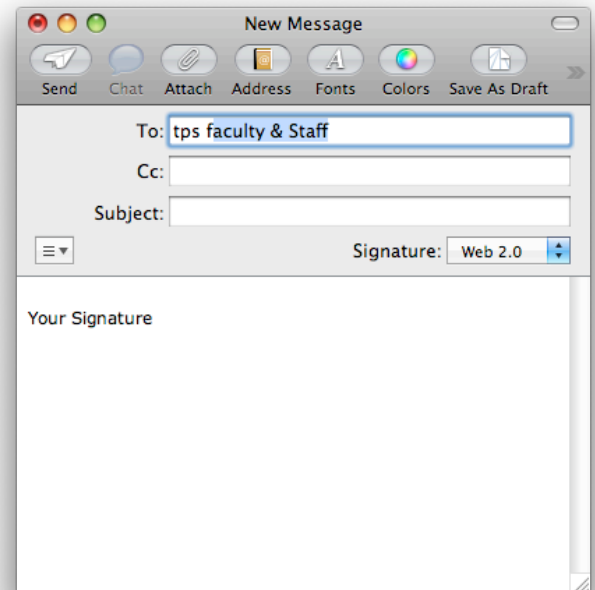
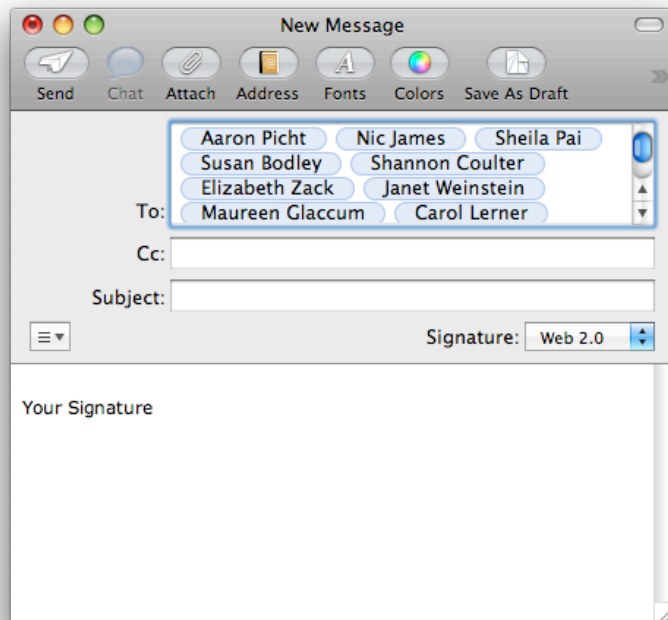


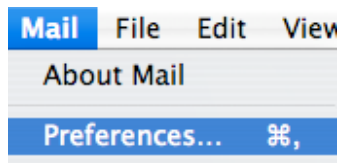
Using Address Book Groups in Mail

1. The main reason to create subgroups in Address Book is for sending e-mail. In the Mail program, just type the first few letters in the name of the Address Book group.



2. All the addresses of that group will then appear.

EXTRA: If you do not want each group member's name and address to appear in the e-mail, click on Mail in the top menu bar, choose Preferences.



Under the Composing icon, unclick the button that says "When sending to a group, show all member addresses". Others will not be allowed to reply to all if you unclick this feature.

